

NMSAP Smart Meetings 2020

Saturday, April 4, 2020, 8:30 am – 12:00 pm

Ramada Plaza Albuquerque Midtown, 2020 Menaul Blvd. NE, Albuquerque

\$50 Early-Bird registration, \$60 after March 28, 2020
includes continental breakfast

\$5 discount per person for groups of 10 or more registering at the same time

All courses are appropriate to any level of experience and are taught by Parliamentarians in accordance with *Robert's Rules of Order Newly Revised, Eleventh Edition*. Educational publications will be available for sale at the event.

20/20 in 2020: Create a Clear Direction for Your Organization

8:00 – 8:30 REGISTRATION

8:30 – 9:30 SESSION 1

Course A *Performing Parliamentary Prowess*. Adam Hathaway, PRP; NAP Director-at-Large

Course B *Are Your Standing Rules Sitting Down on the Job?* Steve Balke, NMSAP VP

9:45 – 10:45 SESSION 2

Course A *Minutes Not Hours*. Tan Johnson, PRP

Course B *Call of Duty*. Valoree Althoff, PRP, CP; NMSAP President 2015-2021

11:00 - 12:00 SESSION 3

Course A *Right-Sizing Your Bylaws*. Daniel Ivey-Soto, JD, PRP, CP; NM Senator

Course B *Board Meetings: Size Matters*. Darlene Allen, PRP; NAP President 2019-2021

Interested in being a NAP member? Contact Valoree Althoff, PRP at eerolav@hotmail.com

REGISTER ONLINE AT NMSAP.ORG

or mail in registration by March 28, 2020

Name _____

Phone _____

Address _____

Email: _____

City _____

State _____ Zip Code _____

Requested Courses & Handouts (**please check** your preferences):

1A 1B 2A 2B 3A 3B

Choose one: Electronic handouts (free) Printed handouts (\$5) Flash drive with handouts (\$5)

**Make checks payable to NMSAP and mail to: Mark Apodaca, PRP
1911 Camino Lumbre, Santa Fe, NM 87505 mark@finlion.com**

A \$10 processing fee will be charged for cancellations after April 4, 2020

Sponsored by the New Mexico State Association of Parliamentarians