

# SMART MEETINGS 2019

Saturday, April 6, 2019, 8:30 am – 12:00 pm

Ramada Albuquerque Midtown, 2020 Menaul Blvd. NE, Albuquerque

\$50 Early-Bird registration, \$60 after March 26, 2019  
includes continental breakfast

\$5 discount per person for groups of 10 or more registering at the same time

All courses are appropriate to any level of experience and are taught by Parliamentarians in accordance with *Robert's Rules of Order Newly Revised, Eleventh Edition*. Educational publications will be available for sale at the event.

## Program: Leadership Precision and Performance

**8:00 – 8:30**      **REGISTRATION**

**8:30 – 9:30**      **SESSION 1**

Course A      *Leading from the Ranks: The Power of One*. Adam Hathaway, PRP

Course B      *Agendas: A Necessary Evil*. Tan Johnson

**9:45 – 10:45**      **SESSION 2**

Course A      *President: The Most Least Powerful in the Room*. Valoree Althoff, PRP

Course B      *Electronic Meetings: Save Early, Save Often*. Stephen Balke

**11:00 - 12:00**      **SESSION 3**

Course A      *Committees: The Precision Workhorses*. NMSAP Member Panel

Course B      *The Non Profit Act: Precise Points to Know*. Daniel Ivey-Soto, PRP, JD

**Interested in being an NAP member? Contact Valoree Althoff, PRP at [eerolav@hotmail.com](mailto:eerolav@hotmail.com)**

## REGISTER ONLINE AT NMSAP.ORG

or mail in registration by April 1, 2019

Name \_\_\_\_\_

Phone \_\_\_\_\_

Address \_\_\_\_\_

Email: \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Requested Courses & Handouts (please check your preferences):

1A    1B    2A    2B    3A    3B

Choose one:    Electronic handouts (free)    Printed handouts (\$5)    Flash drive with handouts (\$5)

**Make checks payable to NMSAP and mail to: Jan Strand, 7617 Vista Cedro Ct NE, Albuquerque, NM 87109**

505-821-5227   [jan\\_str@msn.com](mailto:jan_str@msn.com)

A \$10 processing fee will be charged for cancellations after April 4, 2019

**Sponsored by the New Mexico State Association of Parliamentarians**